

CAMPUS SAFETY AND SECURITY REPORT

OCTOBER 2024



security@ocean.edu

October 2024 An Annual Report for Students, Employees, and the Community

is available for the Toms River and Manahawkin campuses and is posted on the Ocean County College website at www.ocean.edu (click "A-Z Index > Campus Safety").

This book is available for persons with disabilities in alternate format, upon request.

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www.ocean.edu



Cover Photo: Michael Leon

Preparing the Annual Security Report

Pursuant to the Campus Security Act, the Ocean County College Department of Campus Safety and Security (DCSS) is responsible for preparing and distributing an annual campus security report. Colleges and universities are required to publish an annual security report every year, which must contain three years of crime statistics along with specific campus security policy statements.

The Ocean County College DCSS works with the Vice President of Student Affairs and other campus security authorities, as well as local law enforcement agencies, to compile statistics for the annual report.

The Annual Security Report is available at the Toms River and Manahawkin Township campuses. The report is also published online in the Campus Safety section of Ocean County College's website at www.ocean.edu. Printed copies are available at the Ocean County College DCSS headquarters, located in Building #30 in Parking Lot #1, or call 732-255-0451.

The Clery Act

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, known as the Clery Act, is the landmark federal law that requires colleges and universities to disclose information about crime on and around their campuses. Since 1990, numerous amendments were added as provisions to protect crime victims. The law applies to all institutions of higher education, both public and private, and is enforced by the U.S. Department of Education.

This act requires Ocean County College to provide students and employees with information about its security policies and procedures, and disclose specific statistics for certain crimes, arrests and disciplinary referrals, which must be made available to prospective students and employees upon request. This information is available on the college website (www.ocean.edu).

Specific requirements of the law:

- Publish an annual report every year by October 1 that contains three years of campus crime and fire safety statistics and specific campus security policy statements.
- Disclose crime statistics for the campus, public areas immediately adjacent to or running through the campus, at non-campus facilities, and remote classrooms. Statistics must be obtained from Campus Safety, local law enforcement, and other College officials who have "significant responsibility for student and campus activities."
- Provide "timely warning" notices of crimes that have occurred and pose an ongoing threat to students and employees.
- Implement emergency notification procedures if there is an immediate threat to the health or safety of students or employees on campus.
- Disclose in a public crime log any crime that occurred on campus, within the patrol jurisdiction of the campus police or safety department and is reported to the campus police or campus safety department.
- For colleges and universities that have on-campus student housing facilities, maintain in a public fire log a record of any fire that occurred in any on campus student housing facility.
- Ocean County College does not offer any type of housing, on- or off campus.

About Ocean County College

For more than 60 years, Ocean County College, a public two-year college sponsored by Ocean County and the State of New Jersey, has provided area residents with the opportunity to benefit from higher education.

Ocean County College offers credit and non-credit courses at its main campus, located on 275 picturesque acres in the county seat of Toms River, and at the Manahawkin Campus in Stafford Township. Both locations are easily accessible from the Garden State Parkway and local highways.

Ocean County College offers you a chance for a new beginning, a chance to grow, a chance to learn, and a chance to discover the world around you — all within a supportive, yet innovative environment.

The DCSS at Ocean County College strives to provide professional service to ensure the safety of our college community. In doing so, the requirements of the Clery Act are addressed in our security program that provides for:

- Issuing timely warning notices:
Campus Safety alerts and crime alerts.
- Sending emergency text messages during significant emergency events.
- Maintaining a daily crime log listing crimes occurring on college campuses.
- Coordinating the Emergency Preparedness Program.



**Our campus is
patrolled
24 hours
a day,
365 days
a year.**



About OCC's Department of Campus Safety and Security

The Ocean County College DCSS works with the Toms River Police Department to safeguard and serve the college community. Our campus is patrolled 24 hours a day, 365 days a year.

Uniformed officers respond to emergencies, regulate the flow of traffic and enforce parking regulations and college policies. Our officers are certified in CPR/AED, First Aid, Oxygen and Naloxone administration, and maintain S.O.R.A. certifications. The officers also receive training through other state and local agencies. These Campus Safety Officers have the authority to prepare incident and other type of reports, but do not have the powers of arrest.

The women and men of the Ocean County College DCSS have the responsibility of protecting life and property on the campus. The department is also responsible for the prevention and detection of crime.

It is the goal of the Ocean County College DCSS to serve all members of the college community equally without regard to race, color, creed, ethnicity, sex, national origin, age, religion, veteran status, marital status, disability or sexual orientation.

The Ocean County College DCSS maintains mobile, bicycle and foot patrols that cover the entire campus.

Campus Policing

Toms River Police Department/Stafford Township Police Department Manahawkin Campus

Law enforcement services are provided by the Toms River Police Department (732-349-0150 or 911) and Stafford Township Police Department (609-597-8581 or 911), which respond to fire and medical emergencies and reported crimes on campus. They help maintain a safer environment through mobile patrols on and around campus grounds. They respond to and investigate criminal offenses reported on the College's campuses, and provide supplemental security at College-sponsored special events when deemed necessary.

Interagency Cooperation — Working Relationships

The Ocean County College DCSS enjoys the support and cooperation of numerous local, county, state and federal law enforcement agencies dedicated to security. It also maintains close working relationships with the various emergency services that protect our community.

Criminal investigations are referred to the Toms River Police Department. Campus safety personnel communicate with and provide assistance to police for incidents occurring on the College campus. Campus Safety assists with criminal investigations, lends College resources, provides crime and investigative reports, shares crime prevention strategies and exchanges relevant information with law enforcement agencies, as necessary. The Ocean County College DCSS also works closely with the various agencies having police jurisdiction in communities where Ocean County College classes are held at off-campus locations. The Ocean County College DCSS maintains an excellent working relationship with the Ocean County Sheriff's Department and the Ocean County Prosecutor's Office.

Reporting Criminal Incidents

Students, employees and guests are encouraged to report all criminal incidents, suspicious behavior, accidents and other emergencies promptly to the Ocean County College DCSS. Criminal offenses can be reported in a number of ways. The most direct manner is in person at the OCC Department of Campus Safety Headquarters located in Building #30, Parking Lot #1. The office is staffed 24 hours a day, 7 days a week. Crimes can also be reported directly to any OCC Campus Safety Officer or any member of the OCC faculty or staff.

Criminal acts can also be reported by phone. The Campus Safety Office can be reached at 732-255-0451 (external phones) or by any campus emergency phone, or internally by dialing ext. 2200.

If reporting an emergency or crime directly to the Toms River Police Department, dial 911 for emergencies or 732-349-0150 for non-emergencies. If you make a report to local law enforcement, you are encouraged to also report the incident to the OCC DCSS.

Campus Safety Officers respond to on-campus locations to take reports and are available to take reports at the Campus Safety Headquarters. Criminal offenses and other incidents are routinely investigated. Serious matters are reported to the Toms River Police Department or Stafford Police Department. The Ocean County College DCSS encourages crime victims to file a report with local police and will assist with notifications if necessary.

If a sexual assault is reported, counseling and campus safety staff will offer a variety of support services to the victim. On and off-campus resources are available 24 hours a day.

At any of our off-campus locations, dial 732-255-0451 for non-emergencies or dial 911 for emergencies. Dialing 911 will put you in contact with the police department responsible for that location. Incident reports involving student behavior are forwarded to the Office of the Vice President of Student Affairs or designee for review and potential judicial/disciplinary action. Supplemental information developed during an investigation relevant to the judicial process is also forwarded to the Vice President of Student Affairs or designee.

Confidential Reporting — Anonymous Caller Procedure

If you are a victim of or a witness to a crime and do not want to pursue action within the College or the criminal justice system, you can consider making a confidential report. With your approval, the DCSS can report the details of the incident without revealing your identity in the public crime log or on a Campus Safety Incident Report. The report will reflect your wish to keep the matter confidential while taking action to ensure your safety and the safety of others.

This information helps the OCC DCSS keep an accurate record of the number of incidents involving students, employees and visitors to determine where there may be a pattern of crime relating to a specific location, method or assailant. This allows for timely alerting of the campus community to potential danger.

Confidential reports are counted and disclosed in the annual crime statistics for the College. The College encourages accurate and prompt reporting of all crimes to the appropriate agency when the victim of a crime elects to or is unable to make such a report.



All campus buildings are assigned unique numbers displayed in a blue sign on the top left of each building face.



Each door displays a unique letter on a white sign above the door. Entrances that face the campus mall start with the letter "A." These signs assist people on a day-to-day basis, but are also designed to assist first responders in the event of an emergency.



Remember to stay calm, speak slowly and take the names and addresses of any witnesses.

Monitoring and Recording Criminal Activity at Off-Campus Locations

Ocean County College cooperates with local law enforcement agencies regarding off-campus crimes and other serious incidents involving Ocean County College students. Crimes that occur at off-campus locations are investigated by the appropriate law enforcement agency and are included in annual crime statistics.

Incidents involving student misconduct are handled by the Office of the Vice President of Student Affairs for disciplinary action, if appropriate. The code of conduct may apply to any student-related incident that occurs on College premises at College-sponsored activities and to off-campus conduct that adversely affects the college community or the pursuit of its objectives. This includes, but is not limited to, any off-campus conduct that constitutes a violation of any law or municipal ordinance or poses a threat to the health, safety or welfare of any members of the college community. On a case-by-case basis, the Vice President of Student Affairs will decide whether the code of conduct should be applied to off-campus conduct.

Reporting a Missing Person

This policy enables a member of the college community to report a missing student or visitor to the College for investigative purposes. Teenagers and small children routinely attend planetarium, theater and conference events hosted by the College. DCSS will take immediate reports on all persons thought to be missing and immediately begin efforts to locate the person.

Anyone seeking to report a missing person can be directed to any OCC faculty or staff member. Faculty and staff members are responsible for forwarding the information to DCSS and should escort the reporting person to the DCSS headquarters, located in Building #30 in Parking Lot #1.

DCSS will immediately compile facts relevant to the report of the missing person and initiate an investigation. If circumstances indicate a police investigation is warranted, the Toms River Police or Stafford Township Police will immediately be notified. DCSS will support the investigation by providing whatever facts are available, including video recordings, photos, schedules, emergency contact and any other information relevant to the search for the missing person. Information regarding the report of the missing person will be documented in a DCSS incident report.

Campus Safety Authorities

While the College prefers that community members promptly report all crimes and other emergencies directly to the DCSS at 732-255-0451 or local police, we also recognize that some may prefer to report to other individuals or College offices. The Clery Act recognizes certain College officials and offices as “Campus Security Authorities (CSA).” The Act defines these individuals as an “official of an institution who has significant responsibility for student and campus activities, including, but not limited to, student discipline and campus student conduct proceedings. An official is defined as any person who has the authority and the duty to take action or respond to particular issues on behalf of the institution.”

A CSA is not responsible for determining whether a crime occurred, since that is the function of law enforcement and the investigatory process. CSAs are required to report all allegations of a crime, even if the CSA was told of the crime in context of providing emotional or health care support. Allegations of a crime must be reported whether or not the victim chooses to file a report or press charges. CSAs may also provide victims or witnesses with assistance in reporting a crime to the DCSS or local police, or to any official or office which should be informed of the crime or complaint.

Professional counselors are not considered a “campus security authority.” A professional counselor is defined as an employee of an institution whose official responsibilities include providing psychological counseling to members of the institution’s community, and who is functioning within the scope of their license or certification. Professional counselors working within OCC counseling departments are not obligated to report crimes for inclusion in campus crime statistics.

When appropriate, College counselors are encouraged to inform a person they are counseling of the procedure to report crimes on a voluntary, confidential basis so that they can be included in the annual statistics.

Daily Crime Log

A public crime log is maintained by the OCC DCSS at the main campus. Criminal acts reported to Campus Safety, or additions to existing entries in the log, are entered into the criminal log within two business days. When requested or necessary, confidentiality of the victim is protected. The log is continuously updated and available for public inspection during normal operating hours.



Emergency call boxes are located in campus buildings and in all parking lots. Parking lot call box locations are indicated by a bright blue light above each call box. This network of emergency call boxes is expanding and Campus Safety welcomes your suggestions on possible new locations.

Facilities Access and Security Maintenance

The main campus in Toms River is open to both students and the general public. The main entrance from Hooper Avenue, the entrance from Buckwald Drive, and the entrance from North Bay Avenue remain open and accessible to vehicular traffic 24 hours per day.

All campus roads and parking lots remain open day/night. Overnight parking is prohibited without prior permission of Campus Safety.

Campus Safety Officers monitor all activities at the campus. Officers conduct mobile, bicycle and foot patrols throughout the day/night. Building security checks are performed during patrol activities.

Following evening classes, buildings are locked and reopened daily. Surveillance cameras record activity in the majority of campus parking lots and other public areas, inside and outside campus buildings.

Campus Safety works closely with Facilities Management in an ongoing effort to help ensure the safety of all buildings and exterior areas. Overhead lighting designed to enhance visibility illuminates all parking areas, buildings and walkways. Officers conduct routine campus lighting surveys and forward any needed repairs to Facilities Management.

Members of the college community are encouraged to report any lighting or mechanical deficiencies on the Toms River campus to Facilities at ext. 4444. Campus Safety maintains an on-call list of Facilities personnel in the event of any maintenance emergencies that occur after normal business hours.

Emergency Operation Plan (EOP)

The OCC DCSS coordinates the College's Emergency Operation Plan, and has a comprehensive Emergency Response Plan to address weather, technological or accidental emergencies. OCC DCSS develops, reviews and revises procedures regarding emergency preparedness and response including evacuation and shelter-in-place protocols.

The College's Emergency Operation Plan has specific procedures to manage responses to different types of emergencies. First responders to an emergency on campus are usually members of the OCC DCSS and

the Toms River Police Department. Depending on the nature of the event, other state or federal emergency response agencies could also respond to help manage the event.

If an emergency occurs on or near the campus that poses a potential threat to the health or safety of the college community, executive staff members and members of the OCC DCSS meet as part of the crisis response team. The Department of Campus Safety and Security officials are trained in crisis response and have authority to take immediate action to address and stabilize an event until the arrival of local emergency response services.

Our priorities are:

- Life safety, infrastructure integrity and environmental protection during an emergency;
- Coordination with college departments to write, maintain, test and exercise the EOP; and
- Cooperation, integration and mutual aid with local, state and federal planning, response, and public safety agencies and their EOPs.

The College's Emergency Operations Plan is reviewed on an annual basis for updates. The most current update took place in June 2024. This plan is distributed to critical offices on campus. Tabletop exercises have taken place and are planned for future tests of the plan.

There are four goals of the EOP:

- **PREPAREDNESS:** Planning for an emergency or disaster event;
- **RESPONSE:** The planned response to an emergency or disaster event;
- **RECOVERY:** The process of returning to normal operations; and
- **MITIGATION:** Steps taken to prevent the effects of an emergency or disaster itself. A hazard mitigation plan has also been written.

Parking regulations are strictly enforced by the OCC DCSS.

Emergency actions may include:

- Deployment of additional Campus Safety Officers.
- Increased security patrols of the campus.
- Request for law enforcement officers.
- Request for assistance of local, county or state emergency management officials.
- Closing roads and entrances to the campus.
- Securing campus buildings.
- Evacuation of buildings or initiation of shelter-in-place procedures.

Copies of the Emergency Operation Plan have been provided to Toms River Police Department, Stafford Township Police Department and each Ocean County Office of Emergency Management.

Emergency Response and Evacuation Procedures

The emergency plan is exercised during actual events and training exercises. OCC Campus Safety Officers and supervisors are trained in emergency response, evacuation and shelter-in-place procedures. Emergency response and evacuations are coordinated by the OCC DCSS. Evacuations of the College during an actual emergency or drill help evaluate exit procedures and capabilities. When necessary, procedural deficiencies are corrected to improve emergency procedures. Evacuation drills educate and train students and staff about evacuation procedures, familiarizing them with emergency exits and routes to travel when exiting a building. Maps identifying exits, egress routes and safe staging areas are posted on placards in hallways, work areas and classrooms in all campus buildings. Trained evacuation marshals provide a valuable resource to assist students and staff during evacuations or when sheltering in place. Evacuation marshals receive annual training and are assigned as primary and secondary marshals for all college buildings. In addition, executive staff members assist with managing designated evacuation staging areas. Information about evacuation procedures is available in the Student Handbook, on the college website and in handouts available in campus buildings.

Drills, Exercises and Training

Annually, the College conducts an emergency management exercise to test emergency procedures. The scenarios for these exercises change from year to year and include several departments from across the county.

These exercises may include tabletop drills, emergency operations center exercises, or full-scale emergency response exercises. Following all drills and exercises, a report, post-exercise improvement plan, or corrective action plan is completed to document the details and outcomes of the exercise.

In case of an emergency or a life-threatening situation, a decision to evacuate the building will be made by the College. Once the order is given to evacuate, staff and visitors will exit the building according to the posted instructions in the area. In the event of the activation of the fire alarm, the building will be evacuated IMMEDIATELY. Activation of the fire alarm also results in the notification of 911.

Rules, Regulations, Student Code of Conduct

College policies, rules and regulations, the Student Code of Conduct, and disciplinary procedures for violations are published in the student handbook and posted on the college website.

Student handbooks are available at all college locations.





Anyone being harassed should report the incident immediately to OCC DCSS at 732-255-0451, or to the OCC Vice President of Student Affairs at 732-255-0400 ext. 2038.



Sensitive Crimes

The DCSS will assist victims of bias or hate crimes, bullying or intimidation, sexual harassment or discrimination, sexual assault and domestic violence. Bias or hate crimes relate to incidents involving race, religion, gender, sexual orientation, ethnicity/national origin and disability. Sexual assault includes force and non-force, acquaintance and stranger rape, statutory rape, incest, unlawful touching or fondling, or sexual coercion.

If you are a victim of bullying or intimidation, a bias or hate crime, sexual assault, an act of domestic violence, or if you see offensive graffiti on campus, contact Campus Safety immediately.

Bullying and Intimidation

Acts of harassment, intimidation or bullying in gesture or written, verbal or electronic communication that is motivated by actual or perceived factors such as race, color, religion, gender, sexual orientation or disability are violations that should be reported to Campus Safety or the Vice President of Student Affairs.

Sexual Harassment and Discrimination

OCC seeks to provide an environment free from harassment and discrimination. Students are encouraged to report any incidents of discrimination, harassment, sexual violence and bullying which cause physical or emotional harm, or create a hostile environment that interferes with their education. This activity can include any gesture, written, verbal or physical act or electronic communication, whether a single incident or a series of incidents, which you perceive are motivated by race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression or a mental, physical or sensory disability which substantially disrupts or interferes with the operation of the College or the rights of a student.

Anyone being harassed should report the incident immediately to the Department of Campus Safety and Security at 732-255-0451 or the Vice President of Student Affairs at 732-255-0400 ext. 2038.

Title IX U.S. Department of Labor Educational Amendments of 1972 specifically prohibits discrimination on the basis of sex in education, programs and activities. Discrimination includes sexual harassment or sexual violence, such as rape, sexual assault, sexual battery and sexual coercion. Confidentiality will always be maintained insofar as it does not interfere with the College's legal obligation to investigate allegations of misconduct and the ability to take corrective action consistent with rights of due process.

Anyone being harassed should report the incident immediately to the Vice President of Student Affairs and the Department of Campus Safety.

Crime Prevention and Safety Education Programs

OCC offers informational programs and training for primary and ongoing prevention and awareness on sexual violence to students and employees in compliance with the Violence Against Women Act.

Questions about OCC's Anti-Harassment Policy and Title IX procedures can be directed to the Title IX Coordinator at 732-255-0400 ext. 2944. The office is located in the Administration Building (#1). In addition, the DCSS provides crime prevention tips to students, staff and faculty to increase personal safety awareness. The officers have training in crime prevention programs on topics including, but not limited to, sexual assault, drug and alcohol awareness, personal safety, theft and vandalism. Individual or group presentations may be arranged by contacting the Director of Campus Safety and Security at 732-255-0451.

Alcohol Abuse Education

The College offers numerous educational programs regarding alcohol, drugs, substance use disorder, and recovery. The Counseling Center provides informational programming and services throughout the academic year. Trained professional counselors are available to students. The Supporting Students in Recovery Program provides a variety of supportive services for students who are impacted by a substance abuse disorder or addiction. The Wellness and Recovery Center is located in Building #4. Support meetings are held weekly for recovery-related issues. Free online assessments are available on the Counseling Center's webpage. Annually, all students are provided with information about substance use disorder, college services and programs, and agencies and organizations. In addition, the Counseling Center maintains relationships with external agencies affiliated with substance abuse, and has a referral network of local treatment facilities for students who require care to address substance use disorder. These include inpatient and intensive day-treatment facilities. Services for employees are provided through the College's EAP.

Bystander Intervention Training

The DCSS offers Bystander Intervention Training that focuses on the issue of leadership on campus and teaches practical bystander intervention skills for students to prevent violence from happening in our community. The goal is for members of the campus community to gain the confidence to take action when it is needed, particularly around the issue of preventing sexual violence. This training provides participants with the tools to know when and how to use their power to prevent violence.

Walking Escorts

Students, faculty and staff can request a Campus Safety Officer as a walking escort to or from any location on campus by calling 732-255-0451 or by stopping at the Campus Safety headquarters located in Building #30, Parking Lot #1. Campus Safety Officers can be identified by their uniforms.



Questions about OCC's Anti-Harassment Policy and Title IX procedures can be directed to the Title IX Coordinator at 732-255-0400 ext. 2944.

The office is located in the Administration Building (#1).

Reporting and Responding to Claims

Reporting and Responding to a Claim of Sexual Assault/Sexual or Domestic Violence/Stalking

Sexual assault is a serious concern on college campuses throughout the country. To address this problem, OCC provides ongoing educational and prevention programs to students during the academic year, hosted by the Counseling Center. In addition, the College provides services to individuals who may be victims of sexual assault. Students who report sexual assault can be assured of accessible, prompt and equitable methods of investigation and resolution. OCC's trained counselors can provide assistance and support, and can assist victims in obtaining medical treatments, counseling and advocacy services.

The College treats allegations of sexual assault extremely seriously. The College is committed to treating victims with care and compassion and will safeguard a victim's confidentiality, respect the victim's privacy and support a victim's right to make choices about resources and options available to them.

Should a claim of sexual assault be reported to the DCSS, that office will contact and refer the information to local law enforcement as necessary. Students or members of the community may report a claim or allegation directly to the Title IX Coordinator at 732-255-0400 ext. 2944. The office is located in the Administration Building (#1).

Should students or members of the community report a claim of sexual assault/sexual violence to an OCC employee or contractor, that individual **has an obligation to immediately report the matter to the Title IX Coordinator and Director of Campus Safety and Security.** If the Title IX Coordinator is not available, the employee or contractor should report the matter to a college executive or the Director of Campus Safety and Security. That individual will gather the initial information and refer the matter to the Title IX Coordinator for further investigation.

If there is reason to believe that a student has sexually assaulted another person and the College has sufficient information to file a student conduct referral, action will be taken within the student conduct system, regardless of whether the case is pursued by the victim or under state, criminal or civil codes.

The Title IX Coordinator, in conjunction with the Director of Campus Safety and Security, will lead the investigation with other college employees for any violations of sexual assault/sexual violence. These individuals will use appropriate resources to document and investigate the matter.

Once the investigation of a claim is complete, the case will be referred to the Vice President of Student Affairs or designee for determination of any internal judicial process necessary in the matter. Possible College sanctions for rape, sexual assault, domestic violence, dating violence, and/or stalking include, but are not limited to, suspension, and/or expulsion from the College. Students found in violation of the College's Sexual Assault/



Reported violations will be handled through the College's disciplinary procedures and/or legal avenues.

Sexual Violence Policy also may be assigned developmental and educational interventions designed to promote greater awareness and improved decision-making and to further deter future misconduct.

In instances where there is reasonable cause to believe a student is an immediate threat to their own safety or that of another person or property, or is an immediate threat to disrupt essential campus operations, the College shall implement an interim suspension of the student.

All reports of sexual assault/sexual violence will be treated with confidentiality and respect for the privacy of the reporting individual(s). Information concerning student conduct proceedings, including the outcome of any student conduct hearing related to violence, shall be available in writing to the victim at the same time the information is provided to the alleged perpetrator.

In addition, retaliation against individuals who report sexual harassment and/or sexual violence and/or who participate in College conduct hearings will not be tolerated and will be addressed through the College's internal judicial process. Retaliation includes intimidation, threats, coercion, and/or discrimination perpetrated directly, indirectly, and/or through third parties, which involves any type of media, social media, email, texting, and/or other electronic communications, etc. Issues of retaliation will be investigated by the Title IX Coordinator. Issues where there are immediate threats made to a person or persons will be immediately referred to the Department of Campus Safety and local law enforcement.

Please consult the judicial policies and procedures contained in the student handbook for further information. This document can be found on the College's homepage (www.ocean.edu). For additional questions, special needs, or to request a hard copy of the student handbook containing the College's policies and procedures, contact the Office of Student Affairs at 732-255-0400.

Rights for Legal Protection

The rights of victims and OCC's institutional responsibilities include:

- Orders of protection/restraining orders.
- No contact orders.

Individuals who apply for or obtain a protective or restraining order that lists Ocean County College campuses or other facilities as protected areas should provide the Department of Campus Safety and Security with a copy of the related petition and declarations and/or the temporary or permanent protective or restraining order. The College shall accommodate the terms of the protective or the restraining order.

Victims of Sexual Assaults

If you are a victim of a sexual assault and report the incident to the Department of Campus Safety, or other campus security authorities, you will be provided information in writing and assistance with the following safety options:

- Changes in academic schedules.
- Changes in parking arrangements.
- Changes in transportation situations.
- Changes in working (on campus) situations.
- Information on obtaining no contact orders, protection orders and restraining orders.

The DCSS will ensure that you are informed of the administrative and criminal processes of reporting your incident. If a victim chooses to have their sexual assault investigated by OCC, the report will be forwarded to the Title IX Coordinator for investigation and determination of responsibility. OCC uses the preponderance of evidence standard when deciding cases of sexual misconduct.

Respect for the individual and respect for human dignity are of paramount importance in order to create a campus community that is free from violence.

Actions for Victims of Sexual Assault

It is recommended that victims of sexual assault take the following steps:

Seek medical treatment

To get immediate medical treatment, call the Campus Safety Department or 911.

It is important that a person who has been recently assaulted receive prompt medical attention to ensure that they are medically well. Because physical injury is not always noticeable at first, it is important to receive a medical examination and treatment as soon as possible. This may include screening and/or treatment for sexually transmitted diseases and emergency contraception, if appropriate.

Hospital Visits

A medical examination may include the collection of physical evidence for use in prosecution, if the victim so chooses. Such evidence may increase the chances of successful prosecution, and its collection is therefore strongly encouraged. For this reason, victims should not bathe, wash or change clothes before seeking medical treatment. Reliable forensic evidence can be collected by a medical provider, usually in an emergency room, up to 96 hours following a sexual assault. The medical examination and collection of forensic evidence are done simultaneously. OCC students can go to any nearby medical facility.

Even though a victim may be unsure about immediately reporting an incident to the police, making a report after a few days is still helpful. Collecting forensic evidence makes it much easier to pursue a prosecution at a later time. Toxicology testing for “date rape drugs” is most effective within 72 hours of an assault. Results will not be analyzed unless a police report is filed.

Seek Support Services

The safety and well-being of a victim is of paramount importance. The College strongly encourages victims to contact trained professionals for emotional support, medical services and advocacy as soon as possible.

Contact options include:

- The Counseling Center.
- The CARE Team.
- The OCC Department of Campus Safety and Security (DCSS).
- The Vice President of Student Affairs.
- The Title IX Coordinator.
- A medical treatment facility.
- Any trusted friend, adviser or faculty member.

**To get
immediate
medical
treatment,
call the OCC
Department
of Campus
Safety
or 911.**

College faculty and staff members have the duty to report incidents of sexual assault to Campus Safety. Students wishing to keep their information as confidential as possible should speak with a rape crisis counselor, a clinician at the counseling center, a medical provider in the context of receiving medical treatment or any member of the clergy. These community members are confidential and private resources for students and do not have an obligation to report instances of sexual assault.

Seek Counseling

OCC and the community offer a variety of counseling resources to victims of sexual assault. The Counseling Center at the College has trained professional counselors who provide confidential support, counseling, linkage with community resources and services.

File a Report with Local Law Enforcement

To report an assault, the College urges victims to consider contacting the local law enforcement agency where they reside or the law enforcement agency where the assault occurred. If requested, Campus Safety personnel will assist the victim through the reporting process. Although the College encourages filing criminal charges, it respects a victim's choice in deciding to report or not report an assault to law enforcement.

File a Report with the College

Students may also choose to file a report with the College; the College reporting and judicial system and police/legal system work independently from one another. Students can file reports with the College, with law enforcement or with both.

Reports of alleged sexual assault by an OCC student should be filed with the OCC DCSS, located in Building #30, Parking Lot #1.

Reports of alleged sexual assault by an OCC faculty member, staff member or administrator should be filed with the Title IX Coordinator located in the Administration Building (#1) or the OCC DCSS.

Students who report an instance of sexual assault to the College are entitled to have a designated support person available to them throughout the process.

Consider Changing Academic Class Situations

Victims of sexual assault may seek alternative class arrangements. The Vice President of Student Affairs or designee will arrange the accommodation, if reasonably possible. Alternative class arrangements depend on scheduling considerations and the availability of equivalent courses.

Acts of Power-Based Personal Violence

The Human Resources Department and Counseling and Student Development Department lead the campus effort to address issues of sexual assault, domestic/dating violence and stalking by working with community partners to create a campus environment that is intolerant of abuse and is responsive to the needs of victims/survivors. Our objective is to establish a safe campus culture, free from power-based personal violence, resulting in a safer learning environment.

Anti-violence campaigns and seminars are offered throughout the year for members of the Ocean County College community.

Violence Against Women Act of 2013

The following definitions will assist with interpreting the College's response to crimes of domestic violence, sexual violence and sexual assault.

Definitions of Domestic Violence, Dating Violence, Stalking and Consent

Domestic Violence A misdemeanor or felony crime of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of New Jersey, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of New Jersey.

The following is a list of criminal offenses included in New Jersey's Domestic Violence Act:

- *Homicide N.J.S.A. 2C:11-1*
- *Assault N.J.S.A. 2C:12-1*
- *Terroristic threats N.J.S.A. 2C:12-3*
- *Kidnapping N.J.S.A. 2C:13-1*
- *Criminal restraint N.J.S.A. 2C:13-2*
- *False imprisonment N.J.S.A. 2C:13-3*
- *Sexual assault N.J.S.A. 2C:14-2*

- *Criminal sexual contact N.J.S.A. 2C:14-3*
- *Lewdness N.J.S.A. 2C:14-4*
- *Criminal mischief N.J.S.A. 2C:17-3*
- *Burglary N.J.S.A. 2C:18-2*
- *Criminal trespass N.J.S.A. 2C:18-3*
- *Harassment N.J.S.A. 2C:33-4*
- *Stalking N.J.S.A. 2C:12-10*

Complete definitions of the above can be complex. No one outside of official law enforcement and/or the prosecutor's office is trained to make a determination of applicability. Therefore, OCC policy compels all College administrators, faculty, staff and employees to report any perceived or alleged incidents directly to the Title IX Coordinator and/or the Department of Campus Safety and Security, who will work in conjunction with the Director of Campus Safety and Security to lead an investigation to determine the appropriate action.

When notified, the College will comply with any protective or restraining orders or other court orders.

Dating Violence Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim where the relationship is determined by consideration of length of relationship, type of relationship and frequency of interaction.

Stalking Course of conduct directed at a specific person that would cause a reasonable person to fear for safety of self or others or suffer substantial emotional distress. Stalking behaviors are sometimes characterized as persistent and frequent unwanted in-person contact, surveillance and unwanted telephone or other electronic contact.

Campus safety is the responsibility of every community member.
We ask you to be observant and to do your part to help maintain a safe campus.
If you have any questions, please contact the OCC Department of Campus Safety at 732-255-0451.

For the purposes of this definition:

¹ **Course of conduct** means two or more acts including acts in which the stalker directly, indirectly or through third parties, by any action, method, device or means, follows, monitors, observes, surveils, threatens or communicates to or about a person or interferes with a person's property.

² **Reasonable person** means a reasonable person under similar circumstances and with similar identities to the victim.

³ **Substantial emotional distress** means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.

Consent Affirmative consent ("consent") is affirmative, conscious and voluntary agreement to engage in sexual activity. It is the responsibility of each person involved in the sexual activity to ensure that the person has the affirmative consent of the other or others to engage in the sexual activity. Lack of protest or resistance does not mean consent, nor does silence.

Affirmative consent must be ongoing throughout a sexual activity and can be revoked at any time.

The existence of a dating relationship between the persons involved, or the fact of past sexual relations between them, should never by itself be assumed to be an indicator of consent.

Consent is an informed decision made freely and actively by all parties. Conduct will be considered "without consent" if no clear consent, verbal or non-verbal, is given. Because sexual misconduct is defined as sexual activity that is undertaken without consent, each participant must obtain and give consent to each sexual act.

Consent is an affirmative decision to engage in mutually acceptable sexual activity, and consent is given by clear actions or words. People are strongly encouraged to talk with each other before and during any sexual interaction. Relying solely upon non-verbal communication can lead to miscommunication.

It should be noted that in some situations an individual's ability to freely consent is taken away by another person or circumstance. Examples include when an individual is significantly impaired due to alcohol or other drugs, scared, physically forced, passed out, intimidated, coerced, mentally or physically impaired, beaten, threatened, isolated or confined.

People with mental disabilities cannot give consent to sexual activity if they cannot appreciate the fact, nature or extent of the sexual situation in which they find themselves. The mental disability of the complainant must be known (or reasonably knowable) to the non-disabled sexual partner, in order to hold them responsible for the violation.

The following are clarifying points:

- Consent is required each and every time there is sexual activity.
- At any and all times when consent is withdrawn or not verbally agreed upon, the sexual activity must stop immediately.
- Consent to some levels of sexual activity does not imply consent to all levels of sexual activity. Each new level of sexual activity requires consent.
- The person(s) who initiate(s) a new level of sexual activity is responsible for asking for consent.
- A current or previous dating or sexual relationship with the initiator (or anyone else) does not constitute consent.
- Being intoxicated does not diminish one's responsibility to obtain consent.
- Bodily movements and non-verbal responses such as moans are not consent.
- Silence, passivity or lack of active resistance is not consent.
- Intentional use of alcohol/drugs does not imply consent to sexual activity.
- Seductive dancing or sexy/revealing clothing does not imply consent to sexual activity.
- Anyone under the age of 16 cannot give consent.
- Use of agreed-upon forms of communication such as gestures or safe words is acceptable, but must be discussed and verbally agreed upon by all parties before sexual activity occurs.

Incapacitated persons cannot give consent. One who is incapacitated as a result of alcohol or other drug consumption (voluntarily or involuntarily), or who is unconscious, unaware or otherwise helpless, is incapable of giving consent.

One must not engage in sexual activity with another whom one knows (or should reasonably know) to be incapacitated. Physically incapacitated persons are considered incapable of giving effective consent when they lack the ability to appreciate the fact that the situation is sexual, and/or cannot rationally and reasonably appreciate the nature and extent of that situation.

Examples of incapacitation include a person who is:

- Unconscious
- Sleeping
- Frightened
- Physically or psychologically pressured or forced
- Intimidated
- Threatened
- Has a psychological health condition
- Intoxicated
- Has used a drug, intoxicant or controlled substance involuntarily

Victims often have difficulty reporting sexual violence for numerous reasons such as knowing the perpetrator, fear of retaliation, fear of parents knowing about the incident and/or fear of getting in trouble with law enforcement. Despite these concerns, it is vital to report such incidents to the appropriate College authorities.

All College administrators, faculty, staff and employees are compelled to report any alleged incidents to the Title IX Coordinator at 732-255-0400 ext. 2944. The office is located in the Administration Building (#1). In the case of an immediate emergency, contact DCSS at 732-255-0451.

Online Resources

- **Office on Violence Against Women**
Established by the Violence Against Women Act, the Office on Violence Against Women is designed to reduce violence against women and strengthen resources for all survivors of sexual assault, domestic violence, dating violence and stalking.
[justice.gov/ovw](https://www.justice.gov/ovw)
- **National Domestic Violence Hotline**
Established by the Violence Against Women Act, the National Domestic Violence Hotline provides 24-hour support for people facing domestic violence.
[thehotline.org](https://www.thehotline.org)
- **Stalking Resource Center**
Part of the National Center for Victims of Crime, the Stalking Resource Center provides assistance and guidance for those impacted by stalking.
[victimsofcrime.org](https://www.victimsofcrime.org)
- **NotAlone.gov**
This government-sponsored website contains resources for responding to and preventing sexual assault in schools.
- **Rape, Abuse and Incest National Network (RAINN):**
This nonprofit organization has a 24-hour hotline for anonymous support for people dealing with sexual assault and their friends and families.
[rainn.org](https://www.rainn.org)
- **GirlsHealth.gov**
This government-sponsored website contains information regarding rape and sexual assault.
- **Love Is Respect**
This website offers information on how to recognize dating violence and seek help.
[loveisrespect.org](https://www.loveisrespect.org)

Victims' Bill of Rights

New Jersey established a Victims' Bill of Rights to ensure that the needs of victims are met and that colleges and universities create and maintain a culture supporting human dignity. All members and representatives of the OCC community, including Campus Safety Officers, administrators, faculty, employees and students are expected to recognize and abide by the following principles regarding victims of campus-related sexual assaults:

The following rights shall be accorded to victims of sexual assault that occur:

- On the campus of any public or independent institution of higher education in the state of New Jersey.
- Where the victim or alleged perpetrator is a student at that institution, and/or when the victim is a student involved in an off-campus sexual assault.
- To be notified of the outcome of the sexual assault disciplinary proceeding against the accused.

Human Dignity Rights

- To be free from any suggestion that victims must report the crimes to be assured of any other right guaranteed under this policy.
- To have any allegations of sexual assault treated seriously.
- The right to be treated with dignity.
- To be free from any suggestion that victims are responsible for the commission of crimes against them.
- To be free from any pressure from college personnel to:
 - report crimes if the victim does not wish to do so.
 - report crimes as lesser offenses than the victim perceives them to be.
 - refrain from reporting crimes, or refrain from reporting crimes to avoid unwanted personal publicity.

Rights to Resources

- To be notified of existing college and community-based medical, counseling, mental health and student services for victims of sexual assault, whether or not the crime is formally reported to college or civilian authorities.
- To have access to college counseling under the same terms and conditions as applied to other students in their situation seeking such counseling.
- To be informed of and assisted in exercising:
 - any rights to confidential or anonymous testing for sexually transmitted diseases, human immunodeficiency virus and/or pregnancy, and
 - any rights that may be provided by law to compel and disclose the results of testing of sexual assault suspects for communicable diseases.

Campus Judicial Rights

- To be afforded the same access to legal assistance as the accused.
- To be afforded the same opportunity to have others present during any college disciplinary proceeding that is allowed the accused.

Legal Rights

- To have any allegations of sexual assault investigated and adjudicated by the appropriate criminal and civil authorities of the jurisdiction in which the sexual assault is reported.
- To receive full and prompt cooperation and assistance of college personnel in notifying the proper authorities.
- To receive full, prompt and victim-sensitive cooperation of college personnel with regard to obtaining, securing and maintaining evidence, including a medical examination when it is necessary to preserve evidence of the assault.

Campus Intervention Rights

- To require college personnel to take reasonable and necessary actions to prevent further unwanted contact of victims by their alleged assailants.
- To be notified of the options for and provided assistance in changing academic situations if such changes are reasonably available.

Statutory Mandates

- Each campus must guarantee that this Bill of Rights is implemented. It is the obligation of the individual campus governing board to examine resources dedicated to services required and to make appropriate requests to increase or reallocate resources where necessary to ensure implementation.
- Each campus shall make every effort to ensure that every student at the institution receives a copy of this document.
- Nothing in this act or in any "Campus Victims' Bill of Rights" developed in accordance with the provisions of this act shall be construed to preclude, or in any way restrict, any public or independent institution of higher education in the state from reporting any suspected crime or offense to the appropriate law enforcement authorities.

For further information on the Sexual Assault Policy and Procedures, contact the Ocean County College DCSS or the office of the Vice President of Student Affairs.

Contacting Campus Safety

All classrooms and labs contain campus phones.

On-Campus Phones:

FOR EMERGENCIES, call 911 or ext. 2200 or press the Security button.

Off-Campus Telephones:

For non-emergencies, call 732-255-0451
FOR EMERGENCIES, call 911.

There are emergency phones located throughout the campus in each building and in every parking lot. The phones in the parking lots are identified by blue lights. A map showing emergency phone locations may be obtained from the DCSS or from the college website.

Department of Campus Safety Location:

The Department of Campus Safety is located in Building #30 in Parking Lot #1.

Reporting Emergency Situations

When reporting any emergency situation, a crime, or suspicious activity, please follow these steps:

- Call Campus Safety.
- Give your name, address and phone number.
- Report the reason you are calling.
- Request the type of assistance needed.
- Give as many details as possible:
 - Description of activity being observed.
 - Description of person(s) involved.
 - Location the person was last seen or their direction of travel.
 - Description of any motor vehicle involved.
 - Presence of any weapons.
- Stay on the phone until released by the officer receiving your call.

Investigations

The Ocean County College DCSS conducts follow-up investigations of all reported crime on campus. This includes confidential and anonymous reports. Ocean County College DCSS will also assist with the police and provide assistance and resources as necessary.

Crime Prevention Tips

- Be aware — anyone is a potential victim of crime.
- Immediately notify Campus Safety if any person(s) or activity arouses your suspicion.
- Avoid isolation and use well-lighted paths after dark. Walk with others or call Campus Safety for an escort. Do not hitchhike or pick up hitchhikers. Lock your motor vehicle when parking. Secure anything of value in your trunk.
- Do not leave property unattended.
- Possession of alcoholic beverages or illegal drugs is prohibited on campus. In general, avoid the use of alcohol or drugs. Persons under the influence are more likely to be the victims of a serious crime or accident.

Emergency Evacuation

In the event of fire, smoke conditions or another emergency situation that requires evacuation of a building, the fire alarm will sound and the police and local fire department will respond. At the sound of the fire alarm, faculty, staff and students must evacuate the building immediately. Only after the condition has been deemed safe by the fire department will you be permitted to re-enter the building.

Crime Alerts, Notices and Crime Logs

In order to keep the campus community up-to-date, the Ocean County College DCSS issues alerts regarding crimes and/or serious incidents that occur on and around the campus. These alerts are issued in various ways, including the college public address notification system, college website, text messaging, emails and printed notices. Persons who have information regarding crimes or other serious incidents should report them to the Department of Campus Safety, and, if warranted, an alert will be issued.

Issuing a Timely Warning

A timely warning will be released to the campus community for any incident that represents a serious or continuing threat to the students and employees of the College. The names of the victims of any timely warning shall be kept confidential. Crimes exclusively reported to a pastoral or professional counselor are exempt from timely warnings. The incidents that require a timely warning according to the Clery Act are murder, non-negligent manslaughter, negligent manslaughter, sex offenses, aggravated assault, robbery, burglary, motor vehicle theft and arson, if the crime represents a serious or continuing threat to the College. Any other incidents that represent a serious or continuing threat to the community should also have a timely warning issued for them. Timely warnings do not necessarily need to be issued immediately but will be released as soon as reasonably possible when the facts of the incident have been established and correct information is being disseminated. Only in rare exigent circumstances would a timely warning be released immediately. The release may cause additional problems that can compound the initial event; therefore, careful examination of the timing of a release is critical. If it is an active criminal investigation that involves the Ocean County Prosecutor's Office and/or the Toms River Police Department, that office needs to be consulted before any release is disseminated.

Method for Collecting Timely Warning Information

Information for a timely warning may be received from several different sources, including Campus Safety, local police, Ocean County Prosecutor's Office or any other law enforcement agency. Additionally, crimes or incidents may be reported to college officials as enumerated under the sexual assault policy. Even though the crime or incident may not be investigated due to the victim's wishes, a timely warning may still be required.

Who is Authorized to Issue a Timely Warning?

The Executive Director of College Relations is responsible to release timely warnings after consultation with the Director of Campus Safety and Security, the President, the Executive Vice President of Finance and Administration, the Vice President of Academic Affairs, and the Vice President of Student Affairs. Only in exigent circumstances should a release come from any other individual on campus. If the Officer in Charge (OIC) of DCSS believes that a timely warning should be issued, he/she will contact the Director of Campus Safety and Security before doing so.

How a Timely Warning is Released

A timely warning may be issued in many ways, including:

- College website posting.
- Electronic signs entering campus.
- Public address system.
- Viking Alert.
- Media, both on and off campus.
- Email.
- Security PA system/bullhorn.
- In person.

Depending on the release, all or several of the communications systems may be employed as determined by the Director of Campus Safety and Security in consultation with the Executive Director of College Relations and other relevant officials. The intention of a timely warning is to aid in the prevention of similar incidents.

Issuing Emergency Notifications:

The DCSS is authorized to send emergency notifications through the selected contracted vendor (Send Word Now) to the OCC community if it is determined that there is an emergency or dangerous situation that poses an **immediate threat** to the health or safety of some or all members of the OCC community. Situations that may warrant an emergency notification include, but are not limited to:

- An emergency incident in progress; active shooters, bomb threats, civil unrest and evacuations.
- Potential impending emergency incidents such as tornado warnings and other serious weather events.
- Safety messages regarding suspicious persons, area or school closures, crimes against a person where the suspect is not apprehended.
- Status messages including all clears, status updates or reopening of campus or buildings.

The DCSS shall, without delay and taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless issuing a notification will, in the judgment of the first responders (including, but not limited to: the Toms River or Stafford Township Police Departments, and/or the Toms River or Stafford Township Fire Departments), compromise the efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency.

Before sending a message, the incident must be confirmed through one or more of the following methods:

1. Confirmation of an emergency in progress is subject to:
 - a. Confirmation of the incident by an emergency responder in the area.
 - b. Visual confirmation via CCTV systems.
 - c. Audible confirmation either in person or via telephone systems.
 - d. Three unique reports of the incident from members of the public or College community.
2. Confirmation of an impending emergency is subject to confirmation of the incident by an emergency responder or relevant agency.

The system will be tested each semester. Users opt in to receive text messages, but all OCC community members will receive the notification via email. OCC community members can sign up to receive messages through Viking Alert. For additional information, visit ocean.sendwordnow.com.

The DCSS maintains a Daily Crime Log, as outlined by law, which records crimes and serious incidents that occur on campus. The crime logs are available for public inspection on the College's Campus Safety and Security web page. We reserve the right to exclude crime report information from the log in certain circumstances.

Bias Incidents

Unlawful acts upon persons or property, committed on the basis of race, color, creed, ethnicity, sex, national origin, age, religion, veteran status, marital status, disability or sexual orientation, seriously undermine the harmony and quality of life of the entire College community. Bias incidents, as they are termed, are thoroughly investigated by the Toms River Police Department as well as Campus Safety.

Alcohol and Drug Abuse Awareness

Alcohol and Substance Abuse Policy

Ocean County College will enforce all applicable laws concerning illegal drugs and alcohol in compliance with the Drug-Free Workplace Act of 1988 and the Drug-Free Schools and Communities Amendments of 1989. While on the premises of any Ocean County College location, and while conducting College business-related or College-sponsored activities or events off-campus, no student or employee may use, possess, distribute, dispense, sell, manufacture, transfer, purchase or be under the influence of alcohol, illegal drugs, intoxicants or controlled substances. Illegal drugs include all drugs for which the use, possession, transportation or sale is prohibited by any federal, state or local law. In addition, the possession of drug paraphernalia is prohibited. Ocean County College will make every effort to provide its students and employees with an environment that is free of the problems associated with the unauthorized use and abuse of alcohol and other controlled substances. Ocean County College has zero tolerance

for the abuse of this policy. Members of the college community charged with violations of this policy are subject to disciplinary action through the established disciplinary policies and procedures of the College and its collective bargaining agreements. Employees may face disciplinary action, up to and including immediate termination of employment, in addition to criminal prosecution under applicable laws. The College may also require satisfactory completion of an appropriate substance abuse rehabilitation or treatment program, counseling or education program as a condition of reinstatement or continued employment. Specific policy information can be found on the College's Policies and Procedures web page.

I. Standards of Conduct

Ocean County College is an educational institution committed to maintaining an environment that allows students to enjoy the full benefits of their learning experience. Further, the College is committed to promoting the wellness and positive self-development of its students. The unauthorized use or abuse of alcohol and the illegal use of controlled substances inhibits students from attaining the benefit of their learning experience and exposes them to serious illness and health risks. Ocean County College will begin disciplinary procedures for all students who violate this Alcohol and Substance Abuse Policy.

II. Applicable Legal Sanctions

In addition to sanctions imposed by the College, individuals violating substance abuse policies are subject to all applicable local, state, and federal sanctions, which may include, but are not limited to, fines and/or imprisonment. The College will refer violations of the Alcohol and Substance Abuse Policy to legal authorities when deemed appropriate.

III. Health Risks

Drugs may increase activity (stimulants), decrease activity (depressants), or cause hallucinations (hallucinogens). Every drug has multiple side effects that depend on the properties of the drug and the dosage. When two or more drugs are taken together or in sequence, their cumulative effects may be stronger than their additive sum.

The effects of drug use are highly individualized. Drug use or abuse can affect a person's physical, emotional

and social health. It can cause accidents, illnesses, drug dependence, overdose and even death. It can cause legal problems, economic problems, school or work problems and relationship problems.

IV. Alcohol and Drug Resources and Services

The Counseling Center provides students with information and referral services for alcohol, drug and substance use disorder concerns. There is a professional counselor who holds a license in alcohol and drug counseling (LCADC). Additionally, the College provides services to students in recovery through the Counseling Center. More information about these resources is on the Counseling Center webpage: go.ocean.edu/counseling

The Associate Vice President of Human Resources will have the same information and referral services available for College employees.

Local programming and agencies include:

OCC Agency Listing for Substance Abuse:

Hope Sheds Light

253 Chestnut St., Toms River, NJ 08753
732-244-0783

Ocean County Health Department

175 Sunset Ave., PO Box 2191, Toms River
732-341-9700 or 609-978-9715
www.ochd.org

12 Step Programs:

Alcoholics Anonymous: 1-800-245-1377
Narcotics Anonymous: 1-800-992-0401

Preferred Behavioral Health

North: 732-367-4700
South: 732-458-1700 ext. 1114
www.preferredbehavioral.org

Ocean Mental Health Services

160 Atlantic City Boulevard, Bayville, NJ 08721
(732) 349-5550
www.oceanmhs.org

St. Francis Counseling Services

4700 Long Beach Boulevard, Brant Beach
609-494-1554
www.stfranciscenterlbi.com

LEGAL SANCTIONS - NEW JERSEY ALCOHOL LAWS

Alcohol or drug related DUI with BAC greater than 0.08% but less than 0.10%			
License loss	Fines, fees, & surcharges	Prison term	Community service, IDRC, & Interlock
3 months	\$250-\$400 fine \$230 IDRC* fee \$100 to drunk driving fund \$100 to AERF* \$1,000/year (for 3 years) surcharge \$75 to Neighborhood Services Fund	Up to 30 days	12-48 hours IDRC*

Alcohol or drug related DUI with BAC of 0.10% or greater			
License loss	Fines, fees & surcharges	Prison term	Community service, IDRC & Interlock
7 months-1 year	\$300-\$500 fine \$230 IDRC* fee \$100 to drunk driving fund \$100 to AERF* \$1,000/year (for 3 years) surcharge \$75 to Neighborhood Services Fund	Up to 30 days	12-48 hours IDRC* BAC 0.15% or greater: ignition interlock device during license suspension and 6 months-1 year following restoration

Driving or riding with an open container		
Offense	Fines	Community Service
1st	\$200	-
2nd	\$250	10 days

Driving while possessing drugs	
License loss	Fines or surcharges
2 years	Minimum \$50 fine

Public consumption on/in educational facility or school property NJSA
Disorderly Persons Offense: Fine of up to \$500 and incarceration up to 30 days
Notes:
*IDRC - Intoxicated Driver Resource Center
*AERF - Alcohol Education and Rehabilitation Fund

NEW JERSEY DRUG LAWS

Drugs	Simple possession, use or being under the influence	Use or possession with intent to distribute
Marijuana	More than 6 oz.: Fourth Degree Crime; up to 18 months in jail and up to \$25,000 fine. Less than 6 oz.: Not an offense	More than 1 oz but less than 5 lbs.: Third Degree Crime; up to 3-5 years in prison and up to \$15,000 fine
Cocaine/Heroin	0-5 years In jail and \$1,000-\$15,000 fine	2-3 years in jail (3-5 mandatory without parole if over 5 oz.) and \$1,000-\$100,000 fine
Speed	0-5 years in jail and \$1,000-\$15,000 fine	3-10 years in jail and \$1,000-\$100,000 fine
Psilocybin & LSD	0-5 years in jail and \$1,000-\$15,000 fine	3-10 years in jail and \$1,000-\$100,000 fine
Drug Paraphernalia (Use or possession)	6 months in jail, \$500-\$1,000 fine and 2 year loss of driver's license	N/A

Clery Act Summary Report

For Your Information: Reporting of Crime Statistics

With the passing of the Student-Right-to-Know and Campus Security Act by Congress, the Ocean County College DCSS will report statistics on the following violent crimes:

TOMS RIVER CAMPUS College Drive Toms River, NJ 08754	ON-CAMPUS PROPERTY Buildings or property			NON-CAMPUS PROPERTY Any building owned or controlled by the College in direct support of the institution for educational purposes.			PUBLIC PROPERTY All public property including thoroughfares, streets, sidewalks, and parking facilities adjacent to and accessible from the campus.			TOTAL CRIMES REPORTED		
	2021	2022	2023	2021	2022	2023	2021	2022	2023	2021	2022	2023
CRIMINAL OFFENSES												
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses (Total)	1	0	0	0	0	0	0	0	0	1	0	0
▪ Rape	0	0	0	0	0	0	0	0	0	0	0	0
▪ Fondling	1	0	0	0	0	0	0	0	0	1	0	0
▪ Incest	0	0	0	0	0	0	0	0	0	0	0	0
▪ Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0

VAWA OFFENSES	2021	2022	2023	2021	2022	2023	2021	2022	2023	2021	2022	2023
Domestic Violence	0	1	0	0	0	0	0	0	0	0	1	0
Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	0	1	0	0	0	0	0	0	0	0	1	0

ARRESTS	2021	2022	2023	2021	2022	2023	2021	2022	2023	2021	2022	2023
Weapons Possessions Violations	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violations	0	0	1	0	0	0	0	0	0	0	0	1
Liquor Law Violations	1	0	0	0	0	0	0	0	0	1	0	0

DISCIPLINARY REFERRALS	2021	2022	2023	2021	2022	2023	2021	2022	2023	2021	2022	2023
Weapons Possessions Violations	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violations	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	0	0

PLEASE NOTE: These are all activities reported, not necessarily actual incidents. To learn more and search statistics, visit the "Campus Crime and Security at Postsecondary Education Institutions" home page at opec.ed.gov/security.

Crimes Reported to College Officials or Law Enforcement

This chart included offenses/incidents that were reported to local law enforcement agencies, campus security and other campus security authorities.

TOMS RIVER CAMPUS College Drive Toms River, NJ 08754	ON-CAMPUS PROPERTY Buildings or property			NON-CAMPUS PROPERTY Any building owned or controlled by the College in direct support of the institution for educational purposes.			PUBLIC PROPERTY All public property including thoroughfares, streets, sidewalks, and parking facilities adjacent to and accessible from the campus.			TOTAL CRIMES REPORTED		
	2021	2022	2023	2021	2022	2023	2021	2022	2023	2021	2022	2023
HATE CRIMES												
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses (Total)	0	0	0	0	0	0	0	0	0	0	0	0
▪ Rape	0	0	0	0	0	0	0	0	0	0	0	0
▪ Fondling	0	0	0	0	0	0	0	0	0	0	0	0
▪ Incest	0	0	0	0	0	0	0	0	0	0	0	0
▪ Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0	0	0	0
Larceny-Theft	0	0	0	0	0	0	0	0	0	0	0	0
Destruction/Damage/Vandalism of Property	0	0	0	0	0	0	0	0	0	0	0	0

Hate crimes are reported to the DCSS, campus officials, and other law enforcement agencies. A hate crime is defined as a crime committed that is intentionally directed at a person or persons selected on the basis of actual or perceived race, gender, religion, sexual orientation, ethnicity, or disability.

PLEASE NOTE: These are all activities reported, not necessarily actual incidents. To learn more and search statistics yourself, visit the "Campus Crime and Security at Postsecondary Education Institutions" home page at ope.ed.gov/security.

Crimes Reported to College Officials or Law Enforcement

This chart included offenses/incidents that were reported to local law enforcement agencies, campus security and other campus security authorities.

MANAHAWKIN CAMPUS 195 Cedar Bridge Road Manahawkin, NJ 08050	ON-CAMPUS PROPERTY Buildings or property			NON-CAMPUS PROPERTY Any building owned or controlled by the College in direct support of the institution for educational purposes.			PUBLIC PROPERTY All public property including thoroughfares, streets, sidewalks, and parking facilities adjacent to and accessible from the campus.			TOTAL CRIMES REPORTED		
	CRIMINAL OFFENSES	2021	2022	2023	2021	2022	2023	2021	2022	2023	2021	2022
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses (Total)	0	0	0	0	0	0	0	0	0	0	0	0
▪ Rape	0	0	0	0	0	0	0	0	0	0	0	0
▪ Fondling	0	0	0	0	0	0	0	0	0	0	0	0
▪ Incest	0	0	0	0	0	0	0	0	0	0	0	0
▪ Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
VAWA OFFENSES	2021	2022	2023	2021	2022	2023	2021	2022	2023	2021	2022	2023
Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0	0	0	0
ARRESTS	2021	2022	2023	2021	2022	2023	2021	2022	2023	2021	2022	2023
Weapons Possessions Violations	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violations	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	0	0
DISCIPLINARY REFERRALS	2021	2022	2023	2021	2022	2023	2021	2022	2023	2021	2022	2023
Weapons Possessions Violations	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violations	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	0	0

PLEASE NOTE: These are all activities reported, not necessarily actual incidents. To learn more and search statistics yourself, visit the "Campus Crime and Security at Postsecondary Education Institutions" home page at ope.ed.gov/security.

Crimes Reported to College Officials or Law Enforcement

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MANAHAWKIN CAMPUS 195 Cedar Bridge Road Manahawkin, NJ 08050	ON-CAMPUS PROPERTY Buildings or property			NON-CAMPUS PROPERTY Any building owned or controlled by the College in direct support of the institution for educational purposes.			PUBLIC PROPERTY All public property including thoroughfares, streets, sidewalks, and parking facilities adjacent to and accessible from the campus.			TOTAL CRIMES REPORTED		
	2021	2022	2023	2021	2022	2023	2021	2022	2023	2021	2022	2023
HATE CRIMES												
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses (Total)	0	0	0	0	0	0	0	0	0	0	0	0
■ Rape	0	0	0	0	0	0	0	0	0	0	0	0
■ Fondling	0	0	0	0	0	0	0	0	0	0	0	0
■ Incest	0	0	0	0	0	0	0	0	0	0	0	0
■ Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0	0	0	0
Larceny-Theft	0	0	0	0	0	0	0	0	0	0	0	0
Destruction/Damage/Vandalism of Property	0	0	0	0	0	0	0	0	0	0	0	0

PLEASE NOTE: These are all activities reported, not necessarily actual incidents. To learn more and search statistics yourself, visit the "Campus Crime and Security at Postsecondary Education Institutions" home page at ope.ed.gov/security.

Registered Sex Offenders

New Jersey law authorizes the Division of State Police to make available to the public over the internet information about certain sex offenders required to register under Megan's Law. The sex offender internet registry law can be found in the New Jersey Code at 2C:7-12 to -19. You can access the sex offender website at www.njsp.org/sex-offender-registry.



Response to Homeland Security

Every member of our campus community has the responsibility to work towards creating a safe and secure campus. The heightened security in the United States means that people should be particularly attentive to their surroundings as they go about their normal business.

OCC's response to homeland security is one of awareness, not one of fear or panic.



Frequently Asked Questions

Q: *How is Ocean County College preparing for homeland security?*

A: The College has an emergency response plan, which has been prepared by the Department of Campus Safety and other OCC stakeholders.

Q: *Is Ocean County College prepared for different kinds of emergencies?*

A: The College is prepared for medical emergencies, security emergencies, evacuations, weather-related situations and other emergency responses.

Q: *What can I do to help right now?*

A: It is important for members of the campus community to be especially observant and report unusual or suspicious behavior to Campus Safety in a timely manner. Such behavior could include:

- People in buildings or areas who do not appear to be conducting legitimate business.
- Unauthorized personnel in restrictive or private areas.
- Persons abandoning parcels or other items in unusual locations.
- Unfamiliar persons or visitors in your office/lab.
- Persons requesting information who have no need for it.
- Unauthorized persons monitoring areas, buildings or entrances.
- Persons wearing clothing not consistent with the weather conditions at mass population events (bulky coat in warm weather, etc.).
- Persons attempting access to utility locations (water, electrical, petroleum, telecommunications, information systems).
- Multiple persons who appear to be working in unison, committing the above.

In addition, to help with the College's Homeland Security program, you should:

- Account for and secure your keys. Don't leave them unattended or give them to unauthorized persons. Report lost or stolen keys to Campus Safety.
- Account for and secure sensitive deliveries in a timely manner.
- Secure all areas when not attended.
- Protect access codes or combinations. Change codes regularly. Report compromised codes/ combinations to person in charge of the area immediately.
- Advise Campus Safety of staff who work late.
- Be prepared: Take time out to familiarize yourself with building exits and routes to reach exits.
- Report suspicious tampering with physical security (doors, locks, etc.)
- Do not prop open or compromise building entrance doors/windows. Rectify these situations when you observe them.
- Account for and secure all sensitive material/ information when not able to attend to it.
- Talk with co-workers, know what is out-of-place (unclaimed items, etc.)..

Vehicles to be alert to:

- Abandoned vehicles.
- Vehicles parked near buildings/public common areas.
- Unexpected/unfamiliar delivery trucks.
- Unfamiliar vehicles parked for long periods.
- Persons in vehicles "casing" buildings/areas.
- Vehicles operating in closed areas.
- Vehicles containing unusual/suspicious parcels or materials.
- Substances leaking or spilling from vehicles.

Q: *Who should I call if I notice suspicious behavior?*

A: You should call Campus Safety at 732-255-0451, or by utilizing classroom phones and/or emergency call boxes.

Key: Buildings & Locations

- 1 Administration Building (ADMIN)
- 2 John C. Bartlett, Jr. Hall (BART)
- 3 Library/HR (LIBR)
- 4 Continuing Learning Center (CLCT)
- 5 Instructional Building (INST)
- 6 TV Studio (TVS)
- 7 W. Kable Russell Building (RUSS)
- 8 Jon and Judith Larson Student Center (LARS)
- 10 Conference Center (CONF)
- 11 Grunin Center A & B (GRUN)
- 12 Performing Arts Academy (PAA)
- 13 Robert J. Novins Planetarium (PLAN)
- 21 Green Energy Combined Cooling, Heating and Power Plant (CHP)
- 22 Instructional Computer Center (ICCT)
- 23 Information Technology (OITE)
- 25 Technology Building (TECH)
- 27 William T. Hiering Science Building (HIER)
- 29 Health and Human Performance Center (HPEC)
- 30 SECURITY (SECR)
- 40 O.C.E.A.N., Inc. Child Development Center (KIDS)
- 65 Maintenance Building (MBLO)
- 66 Facilities Management Bldg (WARE)
- 67 Administrative Support Building (ADSB)

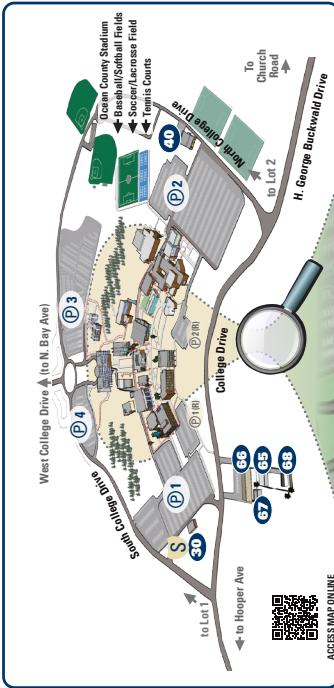
Upper Campus

- 101 Gateway Building (GATE)
- 102 H. Hovnanian Health Sciences Building (HOVN)

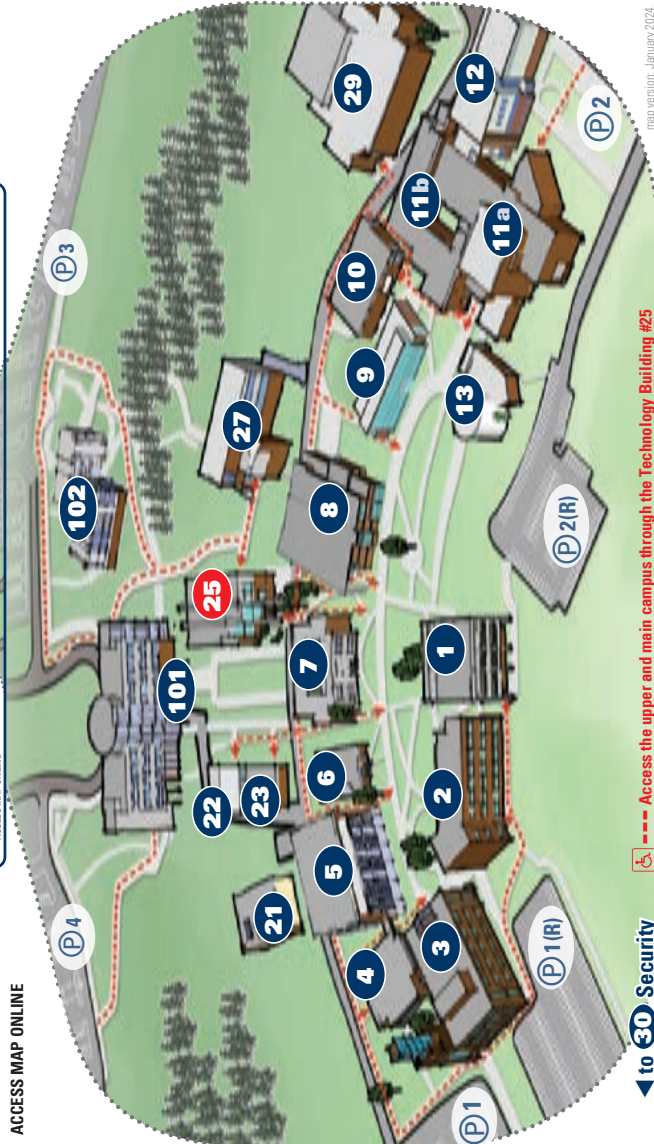
General Parking

- Ⓟ1 = Lot 1 Ⓟ2 = Lot 2
- Ⓟ3 = Lot 3 Ⓟ4 = Lot 4

Reserved Parking Ⓟ1(R) Ⓟ2(R)
All Parking Lots also have designated Reserved and Handicapped areas.



ACCESS MAP ONLINE



map version: January 2024

← to **30 Security** --- Access the upper and main campus through the Technology Building #25

← to **30 Security**



--- Access the upper and main campus through the Technology Building #25

map version: January 2024

Reserved Parking Ⓟ1(R) Ⓟ2(R)
All Parking Lots also have designated Reserved and Handicapped areas.





October 2024
An Annual Report for Students, Employees and the Community

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This book is available for persons with disabilities in alternate format upon request.
Ocean County College is an equal opportunity/affirmative action institution.

www.ocean.edu

